

Used Motor Vehicle and Parts Commission Report By ADR Staff

Commissioner Steve Ross convened the July 9, 2013 session of the Used Motor Vehicle and Parts Commission (UMV&PC). Following roll call and approval of the June meeting minutes Ross called on Commission Director John Maile for his report.

Director Maile reported that Deputy Director Kenneth Whitehead had announced his intention to retire from the Commission effective August 31, 2013. Maile noted that Whitehead's retirement would result in significant change for the Commission with respect to division of responsibilities within the office. Staff is presently formulating a plan to adjust personnel assignments in order to fulfill Whitehead's duties. The Commission currently has two investigator positions vacant; it is hoped that those two positions can be filled prior to Whitehead's departure. Maile suggested the pending changes presented an opportunity for the Commissioners to re-evaluate mission focus. He indicated he would be in contact with each Commissioner throughout the coming month to obtain individual input. He further indicated he would be prepared to present staff recommendations regarding personnel duties and mission focus at the August or September meeting; Steve Ross proposed targeting the August meeting since it would be prior to Whitehead's departure.

Regarding the list of expenditures, Commissioner Latham asked about the payment to Rattan Consulting. Sherry Killian explained that Rattan Consulting was an IT firm that handled outsourced data processing tasks. The firm had redesigned the Commission website and implemented the changes in the prior week. Current and future enhancements include online forms, new updates, the ability to post newsletters, search dealer lists, and submit emails to staff. In addition, the firm had established a Facebook page for Commission.

Commissioner Steve Ross then called on Kenneth Whitehead for the Deputy Director's report. Whitehead commented on his tenure at Commission indicating he had enjoyed his career. Adding to the website enhancement information, Whitehead noted that the URL had been changed to 'UsedCarCommission' (www.ok.gov/usedcarcommission/). He then reported that during the preceding month, no fines had been levied; one injunction had been issued; and other injunctions were pending. In addition, staff had completed 20 inspections during the previous month and had also handled 30 complaints. Of the complaints, 6 were related to Title issues, 14 to Contract issues, 9 to Mechanical, and 1 Miscellaneous.

Twenty dealers attended the education program. Applicants for a new license and dealers involved in significant rule violations are required to attend the Commission's education program to acquire or maintain their state license. Sessions are held at 9 a.m. the second Monday of each month – one day prior to the Commission meeting – in the conference room at 2401 NW 23rd, Oklahoma City. Attendees are asked to call 405-521-3600 to make reservations so staff can plan appropriately.

Steve Ross then called on Sherry Killian for the Administrative Supervisor's Report. Killian reported that the CompSource audit packet had been completed and submitted. She also indicated work had been performed on a required inventory. Director Maile added that surveys requested by other State agencies used a significant amount of Killian's time. While the surveys did not directly support the Commission's mission, they nevertheless drew on resources. Their impact must be considered during the previously mentioned staff responsibility realignment.

Regarding the Homer "Todd" Farrill (Todd Auto Sales) Consent Agreement pending from the June 2013 meeting, Director Maile clarified that the alleged violation was not an issue of consignment. Rather, the situation involved two individuals operating under one dealer license. The non-licensed individual provided funds and advertised vehicles for sale "by owner" even though the vehicles were offered at a licensed location. Individuals have taken action to correct the violations and have agreed to pay a \$750 fine. Commissioners approved the Consent Agreement.